

**MIDDLE PENINSULA-NORTHERN NECK
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES OF APRIL 28, 2014
DRAFT**

Ms. Wyatt called the regular meeting of the Middle Peninsula-Northern Neck Local Human Rights Committee to order at 1:10 p.m. on April 28, 2014 at the White Stone Church of the Nazarene in White Stone, Virginia. Board members in attendance were: Robin Wyatt, Claudette Henderson, and Donna Cairns. Agency representatives included: Kenny Mickens and David Torrence – Adjust to Life Behavioral Services, Jennifer Pittman – Bridges, Stacey Burrell and Travis Alley – Brothers’ Keeper, Diona Sheffield – Eastern Virginia Adult Care, Michael Simon, Senaj White, and Alwakco Sumler – Empowering Youth for Positive Change, L. Johnson and Tina Stephenson – Heart Havens, Joanne Brown and Chuck Walsh – Middle Peninsula Northern Neck Community Services Board, Bill Williams – Pathways Counseling Services, Patrizia Nesbitt, Stephanie Nesbitt, and Amy Morgan - SOLA, Inc., Mary Forrest and Stacy Hardcastle - The Brambles, and Lanette Wood – Wall Residences. Also in attendance were: Timothy Jones, Human Rights Advocate, Gail Slaughter, Administrative Support, and Corlis Everett, a guest.

Minutes

Ms. Henderson moved approval of the minutes from the January 27, 2014 meeting. Dr. Cairns seconded the motion which passed unanimously.

Agenda

Ms. Henderson moved that the Agenda be accepted as presented. Dr. Cairns seconded the motion which passed unanimously.

Public Comment

There was no public comment.

Program Presentation

Ms. Stephenson gave an overview of Heart Havens. She said that Heart Havens has twelve homes and serves over 50 individuals. Their home office is in Richmond. They help individuals be as independent as possible.

New Business

Election of Officers – This item was tabled for the time being.

Meeting Locations – The following providers volunteered to host the upcoming LHRC meetings as stated:

July 28, 2013 – SOLA, Inc.
October 27, 2013 – The Brambles Day Support
January 26, 2014 – Wall Residences
April 27, 2014 – Heart Havens

Eastern Virginia Adult Care requested affiliation for their intensive in-home services program. Mr. Jones said that item number 4 on page 8 regarding research needed to be removed from the paperwork they submitted. Also, item number 9 on pages 10 and 11 need to be removed. On page 25, a statement needs to be added saying that they will not be performing research.

Ms. Henderson moved approval of granting affiliation to the Eastern Virginia Adult Care in home services program and accepting their behavior policies and program rules. Dr. Cairns seconded the motion which passed unanimously.

Empowering Youth for Positive Change requested affiliation for mental health support and therapeutic day treatment services. Mr. Jones said that the letter from Mrs. Walsh said that they could proceed in Region 4. The letter needs to state they could proceed in Region 5. In addition policies are to be submitted at least two weeks in advance. Mr. Jones and members of the committee indicated that they did not receive Empowering Youth for Positive Change information until the middle of last week. This did not allow for enough time for their policies to be reviewed. The committee recommended that they table the affiliation request until they receive the proper documentation. The committee agreed to have a call meeting if necessary.

Wall Residences provides sponsored placement services. They requested approval for three new providers. Mr. Jones explained that since this is the same service they already provide, just three new sites, they do not need to request approval, just inform the committee of the locations sites of the new locations: 33 Swan Way Heathsville, VA 22473, 6864 Williams Landing Road Hayes, VA 23072, and 4044 Rosewell Plantation Road Gloucester, VA 23061.

Event Report Statistics

Bridges of RGH – Ms. Pittman presented the quarterly report for Bridges. There were 81 individuals served in the inpatient program and 90 served in the outpatient program. An inspection was conducted, and a new triennial license was granted in October, 2013.

Heart Havens – Ms. Stephenson presented the quarterly report for Heart Havens. Nine individuals were served this quarter.

Middle Peninsula Northern Neck Community Services Board – Ms. Brown presented the quarterly report for the Middle Peninsula Northern Neck Community Services Board. She reported that during the week of January 27 – 31, 2014, the CSB had an onsite operational audit conducted by the Dept. of Behavioral Health and Developmental Services. The final report has not yet been received. Colonial Beach Elementary School moved to 8096 Leedstown Road, Colonial Beach, Virginia. The CSB requested and received a modification to the existing license to provide Therapeutic Day Treatment at that location.

SOLA, Inc. – Ms. Morgan presented the quarterly report for SOLA, Inc. There were 19 individuals served this quarter.

The Brambles – Ms. Hardcastle presented the quarterly report for The Brambles.

Wall Residences – As Ms. Wood was not in attendance at the last meeting, she presented the fourth quarter, annual, and current quarterly reports.

Brothers' Keeper – Ms. Burrell presented the quarterly report for Brothers' Keeper. There were 28 individuals served this quarter.

New Day Counseling – Mr. Mickens presented the quarterly report for New Day Counseling. Mr. Jones said that a provider could not represent another provider. (Mr. Mickens works for Adjust to Life Behavioral Services.)

Empowering Youth for Positive Change – Mr. Simon presented the quarterly report for Empowering Youth for Positive Change. Fourteen individuals were served this quarter.

Pathways Counseling Services – Mr. Williams presented the quarterly report for Pathways Counseling Services. Six individuals were served this quarter. He reported that their license was issued in January, 2014.

Adjust to Life Behavioral Services – Mr. Mickens presented the quarterly report for Adjust to Life Behavioral Services.

Eastern Virginia Adult Care – Ms. Sheffield presented the quarterly report for Eastern Virginia Adult Care. They served 29 individuals. She noted that they had added an administrative location.

Old Business

Ms. Wyatt reminded everyone to please pay their contribution towards the administrative support of the Committee.

Advocates Report

Mr. Jones reported that Ms. Zaneveld had left her position with the Office of Human Rights.

Mr. Jones said that providers must mail (not email) their quarterly reports so that he and the committee members have them two weeks prior to the meeting. He will not accept reports at the meeting. He had emailed instructions to providers explaining how to print reports from the CHRIS system. He explained that if there is a substantiated case or if there is a corrective action, that individual report must be printed for him and the committee, with confidential information redacted.

If a provider has a new representative attending LHRC meetings, the new representative must sign a cooperative agreement.

Executive Session

On the motion of Ms. Henderson seconded by Dr. Cairns, the LHRC voted to go into Executive Session pursuant to VA Code 2.2-3711 (A) 4, for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of hearing from Heart Havens, the Middle Peninsula Northern Neck Community Services Board, and The Brambles, for the review of patient information pursuant to the regulations.

Ms. Henderson moved that the Committee return to open session. Dr. Cairns seconded the motion which passed unanimously. Each member of the Committee certified to the best of their knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.

Other

Ms. Hardcastle requested that Brambles be placed on the next meeting agenda to request approval to add two services.

Adjourn

There being no further business, Ms. Henderson moved that the meeting be adjourned. Dr. Cairns seconded the motion which passed unanimously.

Respectfully Submitted,
Gail Slaughter
LHRC Administrative Support Liaison